

Orange County Emergency Services District No. 3
Minutes of the Board of Commissioners Regular Meeting
September 22, 2026

The Board of Commissioners (the "Board" or "Commissioners") of Orange County Emergency Services District No. 3 met in regular session on the 22nd day of September 2026, at 6:30 p.m., in the meeting room of the District's administration building located at 8465 TX-87, Orange, Texas 77632, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

MEMBERS PRESENT:

- Cammie Vincent, Treasurer
- Robert Smith, Member
- Cathryn Drake, Secretary

MEMBERS ABSENT:

- Wayne LaCombe, President
- Scott McDonald, Vice President

Three Board Members were present; therefore, a quorum was established.

Also present were Matthew Manshack (Fire Chief), Joey Earnest (Assistant Chief), Ryan Burns (Lieutenant), and Terri Brzezinski (Recording Secretary)!

1. CALL TO ORDER

Commissioner Drake called the meeting to order at 6.36 p.m.

2. PUBLIC COMMENTS

No public comments were offered.

3. PREVIOUS MEETING MINUTES

The Board reviewed the minutes of the Special and Regular Meetings held on August 11, 2026, and the Special Meeting held on August 26, 2026.

Following thorough discussion, Commissioner Vincent moved to approve, as presented, the minutes of the Special and Regular Meetings held on August 11, 2026, and the Special Meeting held on August 26, 2026. Commissioner Drake seconded the motion. With all Commissioners present voting aye, the motion carried unanimously.

4. FINANCIAL REPORT

Commissioner Vincent presented the financial report and reviewed the District's current financial position. She noted that September is the final month of the fiscal year and also discussed the District's investments and upcoming loan payments.

Following thorough discussion, Commissioner Drake moved to approve and accept the financial reports as presented. Commissioner Smith seconded the motion. With all Commissioners present voting aye, the motion carried unanimously.

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5. PAYMENT OF BILLS

The Board reviewed and discussed the District's bills for payment.

Following thorough discussion, Commissioner Smith moved to approve payment of the District's bills in the approximate amount of \$19,666.52. Commissioner Drake seconded the motion. With all Commissioners present voting aye, the motion carried unanimously.

6. COMMITTEE REPORTS

No Committee reports were presented.

7. CONSIDERATION AND POSSIBLE ADOPTION OF THE PROPOSED 2026 TAX RATE

The Board considered and discussed the proposed 2026 tax rate.

Following thorough discussion, Commissioner Drake moved to adopt the proposed 2026 tax rate of \$0.073507 for maintenance and operations and \$0.026493 for the payment of principal and interest on outstanding debt, for a total tax rate of \$0.10000 per \$100 of assessed valuation, representing an increase of less than 1%. Commissioner Smith seconded the motion. With all Commissioners present voting aye, the motion carried unanimously.

8. CONSIDERATION OF OPTIONAL HOLIDAY STAFFING AT THE APPLICABLE HOLIDAY PAY RATE

Assistant Chief Earnest informed the Board that the department would like to offer personnel time-and-a-half pay for holiday staffing coverage and noted that other departments provide the same rate for holiday shifts. The Board discussed adopting a holiday staffing arrangement for the following eight holidays:

- New Year's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve
- Christmas Day

Following thorough discussion, Commissioner Drake moved to approve time-and-a-half pay for staffing shifts on the eight designated holidays: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day. Commissioner Vincent seconded the motion. With all Commissioners present voting aye, the motion carried unanimously.

9. CONSIDERATION AND POSSIBLE APPROVAL OF THE PURCHASE OF A CARBON MONOXIDE (CO) PULSE OXIMETER

After discussing the cost, the Board withdrew this agenda item. No action was taken.

10. REVIEW AND CONSIDERATION OF QUOTES FOR LAND CLEARING RELATED TO EXPANSION

The Board reviewed and discussed two quotes for land clearing related to the proposed expansion. The quoted cost ranged from approximately \$12,000 to \$15,000 and included clearing the site down to the soil.

Following discussion, the Board tabled this item to allow additional time for research. No action was taken.

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11. REVIEW AND CONSIDERATION OF FUNDS ALLOCATION

The Board discussed upcoming projects, including the five-year plan.

Chief Manshack reported that funding is needed for the fire-prevention supply order to ensure the items arrive on time; the required amount will exceed this year's budget.

This item was tabled and may be placed on a future agenda. No action was taken.

12. REPORT FROM FIRE DEPARTMENT PERSONNEL

Chief Manshack and Assistant Chief Earnest reported and discussed the following:

- The department responded to 49 calls in August 2026.
- Staffing needs were reviewed and discussed.

13. APPLICATIONS RECEIVED

Two applications were received.

14. EXECUTIVE SESSION

The Board recessed into a closed session at 7:20 p.m. to discuss personnel matters and possible legal issues pursuant to Chapter 551.071 of the Texas Government Code.

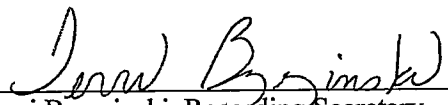
The Board reconvened in open session at 7:30 p.m. and had no further business to discuss.

Chief Manshack noted that the recent Texas Commission on Fire Protection (TCFP) inspection was completed with no violations reported.

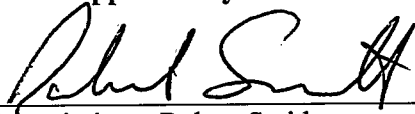
ADJOURNMENT

There being no further business, Commissioner Robert Smith moved to adjourn the meeting at 7:31 p.m.

Respectfully Submitted By:


Terri Brzezinski, Recording Secretary Date

Approved By:

 10/13/26
Commissioner Robert Smith Date

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