# Orange County Emergency Services District No. 3

## Minutes of the Board of Commissioners Regular Meeting

*June 9, 2026*

The Board of Commissioners (the "Board" or "Commissioners") of Orange County Emergency Services District No. 3 met in regular session on the 9th day of June 2026, at 6:30 p.m., in the meeting room of the District's administration building located at 8465 TX-87, Orange, Texas 77632, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

**MEMBERS PRESENT:**

- Wayne LaCombe, President
- Cathryn Drake, Secretary
- Robert Smith, Member

**MEMBERS ABSENT:**

- Scott McDonald, Vice President
- Cammie Vincent, Treasurer

Three Board Members were present; therefore, a quorum was established.

Also present were Matthew Manshack (Fire Chief), Ryan Burns (Lieutenant), Dylan Manshack (Fire Fighter), and Terri Brzezinski (Recording Secretary).

Meeting packets with copies of the previous Minutes of the Board of Commissioners' Meeting, the Financial Report, the Bill Pay/Other Payments Reports, and possible other pertinent reports and information were provided for each Commissioner, the Fire Chief, and the Assistant Fire Chief.

1. **CALL TO ORDER**

   Commissioner LaCombe called the meeting to order at 6:40 p.m.

2. **PUBLIC COMMENTS**

   No public comments were offered.

3. **PREVIOUS MEETING MINUTES**

   The Board reviewed the minutes of the May 19, 2026, regular meeting.

   On a motion by Commissioner Smith, seconded by Commissioner Drake, and with all Commissioners present voting aye after thorough discussion, the Board unanimously approved the minutes of the May 19, 2026, regular meeting as presented.

4. **FINANCIAL REPORT**

   The Board discussed the financial report.

   On a motion by Commissioner Smith, seconded by Commissioner Drake, following a thorough discussion, and with all Commissioners present voting aye, the Board unanimously approved and accepted the financial reports as presented.

OCESD 3

JUL 14 2026

Board Approved

**5. PAYMENT OF BILLS**

The Board reviewed and discussed the District's bills.

On a motion by Commissioner Smith, seconded by Commissioner Drake, and with all Commissioners present voting aye after a thorough discussion, the Board unanimously approved payment of the District's bills in the amount of approximately $38,448.43.

**6. COMMITTEE REPORTS**

No Committee Reports were presented.

**7. OCESD 3 EMPLOYER IDENTIFICATION NUMBER (EIN)**

This item was tabled.

**8. DRIVEWAY REPAIRS AT STATION 1**

Chief Manshack reported that the driveway repairs at Station 1 have been completed. The barriers will remain in place until the concrete has cured sufficiently to safely support truck traffic.

**9. PERMISSION TO FORM A COMMITTEE CONSISTING OF TWO BOARD MEMBERS AND TWO FIRE DEPARTMENT OFFICERS FOR THE STATION 1 BUILDING PROJECT**

On a motion by Commissioner Smith, seconded by Commissioner Drake, and with all Commissioners present voting aye after a thorough discussion, the Board agreed to form a committee consisting of two Board members and two fire department officers.

**10. PRE-SKETCH DRAWING FOR FUTURE ADDITIONS TO STATION 1**

This item was tabled.

**11. DISCUSSION AND POSSIBLE ACTION ON AUTOMATED EXTERNAL DEFIBRILLATOR (AED) FROM APPROVAL THAT WAS GIVEN IN 2023 BY THE BOARD OF DIRECTORS (BOD)**

Chief Manshack informed the Board that, although approval was granted in 2023 to purchase two new Automated External Defibrillators (AEDs), the District instead received two AEDs from the school approximately three years ago. He reported that the current AEDs are experiencing issues and need to be replaced. Chief Manshack presented a quote from Stryker in the amount of $7,991 for the purchase of two LIFEPAK 1000 AEDs.

On a motion by Commissioner Smith, seconded by Commissioner Drake, and following thorough discussion, the Board unanimously approved the purchase of two LIFEPAK 1000 AEDs from Stryker in an amount not to exceed $7,991, as provided in the quote presented.

**12. SCHEDULE A MEETING TO REVISE THE 2026 FISCAL YEAR BUDGET**

On a motion by Commissioner Drake, seconded by Commissioner Smith, and following thorough discussion, the Board unanimously approved scheduling a meeting to revise the 2026 fiscal year budget for Tuesday, August 11, 2026, at 9:30 a.m. at the office of Seven-O-Industrial.

OCESD 3

JUL 14 2026

Board Approved

## 13. RECORDS MANAGEMENT OFFICER

This item was tabled.

## 14. REPORT FROM FIRE DEPARTMENT PERSONNEL

Chief Manshack reported and discussed the following:

- The department responded to 53 calls in May 2026.
- AT&T will begin providing phone and internet services once the necessary equipment has arrived and is operational. Verizon service will be canceled after AT&T's services are fully operational.

## 15. APPLICATIONS RECEIVED

One application was received and tabled.

## 16. EXECUTIVE SESSION

The Board recessed into a closed session at 7:04 p.m. to discuss personnel matters and possible legal issues pursuant to Chapter 551.071 of the Texas Government Code.

The Board reconvened in open session at 7:07 p.m. and had no further business to discuss.

## ADJOURNMENT

There being no further business, Commissioner LaCombe moved to adjourn the meeting at 7:08 p.m.

**Respectfully Submitted By:**

Terri Brzezinski, Recording Secretary Date

**Approved By:**

Commissioner Wayne LaCombe, President Date

OCESD 3
JUL 14 2026
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