

Orange County Emergency Services District No. 3
Minutes of the Board of Commissioners Regular Meeting
January 13, 2026

The Board of Commissioners (the “Board” or “Commissioners”) of Orange County Emergency Services District No. 3 met in regular session on the 13th day of January 2026, at 6:30 p.m., in the meeting room of the District’s administration building located at 8465 TX-87, Orange, Texas 77632, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

MEMBERS PRESENT:

- Wayne LaCombe, President
- Scott McDonald, Vice President
- Cathryn Drake, Secretary
- Robert Smith, Member

MEMBERS ABSENT:

- Cammie Vincent, Treasurer

Four Board Members were present; therefore, a quorum was established.

Also present were Matthew Manshack (Fire Chief), Joey Earnest (Assistant Fire Chief), Rusty McDonald (Safety Officer), Connor Aultman (Captain), Ryan Burns (Lieutenant), and Terri Brzezinski (Recording Secretary).

1. CALL TO ORDER

Commissioner LaCombe called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS

No public comments were offered.

3. PREVIOUS MEETING MINUTES

The minutes from the December 9, 2025, Regular Meeting were presented to the Board.

On a motion by Commissioner McDonald, seconded by Commissioner Smith, after a complete discussion, and with all Commissioners present voting aye, the Board unanimously approved the minutes of the December 9, 2025, Regular Meeting as presented.

4. FINANCIAL REPORT

The financial report was presented to the Board.

On a motion by Commissioner Smith, seconded by Commissioner McDonald, following a thorough discussion, and with all Commissioners present voting aye, the Board unanimously approved and accepted the financial reports as presented.

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5. PAYMENT OF BILLS

The Board reviewed the District bills totaling approximately \$40,065.02.

On a motion by Commissioner Smith, seconded by Commissioner McDonald, and with all Commissioners present voting aye after a thorough discussion, the Board unanimously approved payment of the District's bills in the amount of approximately \$40,065.02.

6. COMMITTEE REPORTS

No Committee Reports.

7. COTTONWOOD ANNUAL CONTRACT

Chief Manshack presented the preliminary 2026 Service Contract from Cottonwood with the recommended revisions. Once signed, he will submit it to Cottonwood.

8. NEW DEMO 2025 ALEXIS 2000-GALLON TANKER

Chief Manshack reported that the Department has received the new 2025 Alexis Tanker, which has been outfitted and placed into service. He further reported that he has submitted a reimbursement request to the Forestry Service for the previously approved grant that will partially fund the purchase of the new tanker.

9. POSSIBLE SALE OF TANKER 34 (2002 FERRARA TANKER 34)

Chief Manshack reported that the broker hired to sell the 2002 Ferrara Tanker 34 has secured a buyer, and we have received a letter of intent. Once payment is received and all paperwork is finalized, the tanker will be released to the buyer, and the broker's commission will be paid.

On a motion by Commissioner McDonald, seconded by Commissioner Smith, after a thorough discussion, and with all Commissioners present voting aye, the Board approved the sale of the 2002 Ferrara Tanker 34 to "The Garage" (buyer), who will handle the paperwork, for the agreed-upon sales price and terms.

10. FORESTRY SERVICE EQUIPMENT GRANT

Chief Manshack presented a list of needed equipment that will be partially funded through a Forestry Service Equipment Grant.

On a motion by Commissioner Smith, seconded by Commissioner McDonald, after a thorough discussion and with all Commissioners present voting aye, the Board approved the purchase of the requested equipment as presented.

11. ORANGE COUNTY FIRE ACADEMY

Chief Manshack updated the Board on the progress, costs, and participants' achievements of the Orange County Fire Academy.

On a motion by Commissioner Smith, seconded by Commissioner McDonald, after a thorough discussion and with all Commissioners present voting aye, the Board approved funding for two volunteers to attend the Orange County Fire Academy.

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12. STANDARD OPERATING GUIDELINES (SOG)

This item was tabled.

13. STATION 2 RECOMMENDATIONS

This item was tabled.

14. STATION 1 DIRT WORK

Commissioner LaCombe opened the discussion regarding the need for future dirt work at Station 1 to prepare for the station's anticipated remodel.

15. BENEFITS

The Board discussed a course-completion benefit for the Emergency Medical Responder (EMR) certification and the Texas Commission on Fire Protection (TCFP) certification.

On a motion by Commissioner LaCombe, seconded by Commissioner Smith, and with all Commissioners present voting aye after a thorough discussion, the Board approved a \$500 course-completion benefit for earning the EMR certification and a \$1,000 course-completion benefit for earning the TCFP certification.

16. REPORT FROM FIRE DEPARTMENT PERSONNEL

Chief Manshack and Assistant Chief Earnest reported and discussed the following:

- 38 calls in December 2025
- 558 calls for the 2025 Year
- Train derailment mutual aid and cost recovery
- Structure fire on January 1st

17. APPLICATIONS RECEIVED

The Board reviewed, discussed, and accepted one volunteer application.

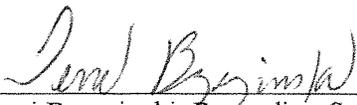
18. EXECUTIVE SESSION

The Board declined to go into a second closed session pursuant to Chapter 551.071 of the Texas Government Code.

ADJOURNMENT

There being no further business, Commissioner LaCombe moved to adjourn the meeting at 7:30 p.m.

Respectfully submitted,



Terri Brzezinski, Recording Secretary
February 10, 2025

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