

Orange County Emergency Services District No. 3
Minutes of the Board of Commissioners Regular Meeting
September 10, 2024

The Board of Commissioners (the “Board” or “Commissioners”) of Orange County Emergency Services District No. 3 met in regular session on the 10th day of September 2024, at 6:30 p.m., in the meeting room of the District’s administration building located at 8465 TX-87, Orange, Texas 77632, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Members Present: Wayne LaCombe, President
 Robert Smith, Vice President
 Cathryn Drake, Secretary

Members Absent: Cammie Vincent, Treasurer
 Jeffrey Braus, Member

Three board members were present, thus constituting a quorum. Joey Earnest (Assistant Fire Chief), Sherri Scheffer (CPA, PLLC), Connor Aultman (Lieutenant), Zackery Leigh (Guest), and Terri Brzezinski (Recording Secretary) attended in person.

1. CALL TO ORDER

Commissioner LaCombe called the meeting to order at 6:30 p.m.

2. PUBLIC COMMENTS

No public comments.

3. PREVIOUS MEETING MINUTES

The August 13, 2024, Regular District Meeting Minutes were presented to the Board.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved the August 13, 2024, Regular District Meeting Minutes as presented.

4. FINANCIAL REPORT

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Financial Report was approved as presented.

5. PAYMENT OF BILLS

The Board reviewed and discussed the various bills the District received since the last meeting.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved the payment of the District’s bills, totaling approximately \$30,520.22.

6. COMMITTEE REPORTS

1. The new lettering/sign at Station 1 is complete. Comments were positive and complimentary.

7. 2023 FISCAL YEAR BUDGET AMENDMENT

The Board set a Budget Meeting for Friday, September 13, 2024, at 9:00 a.m. at Seven-O-Industrial, located at 1913 Strickland Drive, Orange, TX 77630.

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8. 2023 FISCAL YEAR AUDIT PRESENTATION BY SHERRI SCHEFFER, CPA, PLLC

Sherri Scheffer, CPA, PLLC, presented the 2023 Fiscal Year Audited Financial Statement to the Board.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved the 2023 Fiscal Year Audited Financial Statement as presented by Sherri Scheffer, CPA, PLLC.

9. SEPTIC TANK REPAIR/REPLACEMENT AT STATION 1

Commissioner LaCombe opened the discussion and mentioned that the county came out and said that if we replace the septic system, it has to be with one that is up to code. The Board discussed repairing the existing septic tank and possibly installing a new one at a later date. Assistant Chief Earnest is working on obtaining quotes.

Upon a motion by Commissioner Smith, seconded by Commissioner LaCombe, after a complete discussion, and with all Commissioners present voting aye, the Board tabled this item.

10. PARKING LOT SAFETY STRIPES REPAINTING AT STATION 1

Commissioner Drake opened the discussion by stating that the parking lot stripes at Station 1 need repainting. Assistant Chief Earnest agreed to obtain quotes.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved \$500.00 to repaint the parking lot stripes at Station 1.

11. OBTAIN LEGAL ADVICE TO RESOLVE ISSUES WITH OCESD 3'S FEDERAL TAX ID/ORIGINATION DOCUMENTATION REQUIRED TO OPEN ADDITIONAL FINANCIAL ACCOUNTS

The Board discussed the District's issues obtaining the federal tax ID/origination documentation required to open additional financial accounts. Commissioner Smith mentioned that Christopher Leavins, with the Germer Law firm, provides legal counsel services for OCESD 3.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved seeking legal counsel to resolve the tax ID/origination document issue.

12. REPORT FROM FIRE DEPARTMENT PERSONNEL

Assistant Chief Earnest reported and discussed with the Board:

1. There were 45 calls this month (no report printout available), including a few mutual aid calls and a call to use the Lucas device.
2. The crew is preparing for the storm. Clean-up and prepping the vehicles, including the high-water vehicle.

13. APPLICATIONS RECEIVED

A Volunteer Firefighter Application was received from Zackery Leigh.

Item tabled until after the executive session.

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14. EXECUTIVE SESSION

The Board recessed into a closed session at 7:12 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.

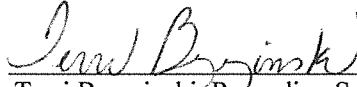
Upon returning to the open session at 7:21 p.m., the Board voted on the following matter addressed in the closed session:

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board accepted Zackery Leigh's Volunteer Firefighter Application.


ADJOURN MEETING


There being no further business, the meeting was adjourned by Commissioner LaCombe at 7.24 p.m.

Respectfully Submitted By:

	<u>10/7/24</u>
Terri Brzezinski, Recording Secretary	Date

Approved By:

	<u>10/7/24</u>
Wayne LaCombe, President	Date

	<u>10/7/24</u>
Cathryn Drake, Secretary	Date

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