

Orange County Emergency Services District No. 3
Minutes of the Board of Commissioners Special Meeting
September 15, 2023

The Board of Commissioners (the “Board” or “Commissioners”) of Orange County Emergency Services District No. 3 met in special session on the 15th day of September 2023, at 9:15 a.m., in the meeting room of Seven-O-Industrial, located at 1913 Strickland Drive, Orange, Texas 77630, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Members Present:

Wayne LaCombe	President
Robert Smith	Vice President
Cathryn Drake	Secretary
Jeffrey Braus	Member

Members Absent:

Cammie Vincent	Treasurer
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Four of the members of the Board were present, thus constituting a quorum. Attending in person were Matt Manshack (Fire Chief), Terri Brzezinski (Recording Secretary), David Osborne (Bon Wier VFD), and Melany Osborne (Bon Wier VFD).

1. CALL TO ORDER

The meeting was called to order at 9:15 a.m. by Commissioner LaCombe.

2. PUBLIC COMMENTS

No public comments.

3. COMMITTEE REPORTS

No committee reports.

4. SALE/DONATION OF 1988 PIERCE PUMPER (OLD ENGINE 31)

Commissioner LaCombe opened the discussion by saying that the 1988 Pierce Pumper (old engine 31) has aged out and is sitting unused. The Bon Wier VFD is interested in purchasing it, depending on the price. Cathy proposed a selling price of \$1.00 for the truck and the equipment that is assigned to the truck.

Upon a motion by Commissioner Drake, seconded by Commissioner Braus, after a complete discussion, and with all Commissioners present voting aye, the Board approved to sell the 1998 Pierce Pumper (old engine31) and the equipment that is assigned to the truck to the Bon Wier VFD for \$1.00. It was further stated that the paperwork would be completed at Station 1.

5. FISCAL YEAR 2022/2023 BUDGET AMENDMENT

The Board carefully reviewed and amended the Fiscal Year 2022/2023 Budget.

Upon a motion by Commissioner Smith, seconded by Commissioner Braus, after a full discussion, and with all Commissioners present voting aye, the Board approved to accept the amended 2022/2023 Fiscal Year budget.

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6. FISCAL YEAR 2023/2024 BUDGET AMENDMENT

The Board discussed and carefully considered the department's financial needs for the upcoming fiscal year.

Upon a motion by Commissioner Smith, seconded by Commissioner Drake, after a full discussion, and with all Commissioners present voting aye, the Board approved to accept the 2023/2024 Fiscal Year budget.

7. REVIEW AND AMEND SOP/BYLAWS

The Board discussed and made minor wording changes to the SOP/Bylaws manual that did not affect the content, rules, or policies.

8. PAID STAFF COST OF LIVING RAISE

Upon a motion by Commissioner Braus, seconded by Commissioner Drake, after a complete discussion, and with all Commissioners present voting aye, the Board approved raising the paid staff's hourly rate by \$2.00 per hour across the board and increasing Chief Manshack's salary by \$4,200.00 per year beginning with the first payroll in the 2023/2024 fiscal year.

9. REPORT FROM FIRE DEPARTMENT PERSONNEL

No report from fire department personnel.


10. EXECUTIVE SESSION

The Board of Directors declined to convene in a closed executive session in accordance with the Texas Open Meetings Act.

ADJOURN MEETING:

There being no further business, the meeting adjourned at 1:34 p.m.

Respectfully Submitted By:

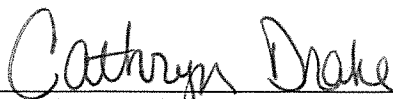


Terri Brzezinski, OCESD 3 Recording Secretary 10/10/23
Date

Approved By:



Robert Smith, OCESD 3 Vice President 10/10/23
Date



Cathryn Drake, OCESD 3 Secretary 10/10/23
Date