

Orange County Emergency Services District No. 3
Minutes of the Board of Commissioners Regular Meeting
July 11, 2023

The Board of Commissioners (the “Board” or “Commissioners”) of Orange County Emergency Services District No. 3 met in regular session on the 11th day of July 2023, at 6:30 p.m., in the meeting room of the District’s administration building, located at 8465 TX-87, Orange, Texas 77632, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Members Present:

Robert Smith	Vice President
Cammie Vincent	Treasurer
Cathryn Drake	Secretary
Jeffrey Braus	Member

Members Absent:

Wayne LaCombe	President
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Four members of the Board were present, thus constituting a quorum. Attending in person were Matt Manshack (Fire Chief); Joey Earnest (Assistant Fire Chief); Rusty McDonald (Safety Officer); Connor Aultman (Lieutenant), and Terri Brzezinski (Recording Secretary).

1. CALL TO ORDER:

The meeting was called to order at 6:28 p.m. by Commissioner Smith.

2. PUBLIC COMMENTS:

None.

3. PRIOR MEETING MINUTES:

The June 21, 2023, meeting minutes were presented to the Board. Upon a motion by Commissioner Braus, seconded by Commissioner Vincent, after a full discussion, and with all Commissioners present voting aye, the Board approved the June 21, 2023, minutes as presented.

4. FINANCIAL REPORT:

The Board reviewed the District's Financial Report. Upon a motion made by Commissioner Braus, seconded by Commissioner Drake, after a full discussion, and with all Commissioners present voting aye, the Board approved the Financial Report as presented.

5. PAYMENT OF BILLS:

The Board reviewed and discussed the various bills the District had received since the last meeting. Upon a motion by Commissioner Drake, seconded by Commissioner Braus, after a full discussion, and with all Commissioners present voting aye, the Board approved payment of the District's bills, totaling approximately \$21,444.24.

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6. COMMITTEE REPORTS:

1. Firefighter Health Testing: Test Kit: Commissioner Drake reported that the 20/20 GeneSystems One Test Kit includes a liability waiver. The quantity of how many test kits will be required was discussed. Commissioner Drake will further research the cost and the ESD 3's liability.

7. FINANCIAL INVESTING AND INVESTMENTS:

Commissioner Vincent updated the Board on the Certificate of Deposits (CD) Investments status. She reported; 1.) that CD No. 0119 matured on 6/30/23 and was rolled into a new 4-Month CD No. 0842 with First Financial Bank at the interest rate of 4.87%, and 2.) the funds reserved in the checking account from the Government Capital Loan to purchase the 2024 Sutphen Engine (delivery expected in September of 2024) is now invested in a 4-Month CD No. 0841 with First Financial Bank at the interest rate of 4.87%; and lastly; 3.) CD No. 1118 will be redeemed at maturity in August of this year, and a new CD will be purchased at the latest CD interest rates.

8. EMS AND MARINE DEPARTMENT:

Commissioner Vincent opened a discussion regarding the medical services that the ESD offers, the level of training that our personnel and volunteers need, and the liability risk of the ESD. She further stated that there are valuable benefits of having our personnel and volunteers not only be trained to be Firefighters but also have the required medical training to provide the necessary medical services to serve our community better. The Board discussed funding the classes needed. Chief Manshack and Assistant Chief Earnest will meet with personnel and volunteers to determine interest in attending a class if one is offered.

Regarding the Marine Department within the ESD, the Board discussed the training criteria needed for the Marine medic calls. Chief Manshack stated that our ESD's Marine is more search and recovery for the 39 miles of river we cover. It was mentioned that Captain Gorbet currently provides the training.

Assistant Chief Earnest stated that the two boats' preventive maintenance (PM) is up to date. The boats need safety equipment, and the firewater pump is not working on one of the boats and needs to be put in the shop for repairs.

9. SERVICE TRUCK PURCHASE:

Chief Manshack brought to the Boards attention that a purchase of a new service truck (to replace the one that was wrecked) was previously approved. Chief Manshack and Assistant Chief Earnest presented purchase options, and a discussion ensued. It was the consensus of the Board to table this discussion.

10. REPORT FROM ESD PERSONNEL:

1. Chief Manshack reported that there were 28 calls reported for the month of June.
2. The meeting with NRG Cottonwood has been rescheduled, and the date will be determined. NRG has hired a company to assist with their confined space training.

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3. The Tontitown City Arkansas Fire Department, which previously expressed interest in the ladder truck, has yet to come to view the truck. Chief Manshack will contact them and inquire if they are still interested. The Board then discussed the possibility of lowering the asking price, when the last appraisal was performed, and the monthly maintenance cost for the ladder truck. Further discussion is needed.
4. Chief Manshack informed the Board that the air conditioner unit in the District's meeting room is not working and needs to be replaced. The Board previously approved \$5,000.00 to replace this unit. Chief Manshack and Assistant Chief Earnest presented quotes from three companies; 1.) \$9,000.00, 2.) \$7,000.00, and 3.) \$4,700.00. After an in-depth discussion, it was the consensus of all the Board members present, except for Commissioner Drake, who excused herself from the discussion, to accept the quote for \$4,700.00.
5. Regarding the Junior Firefighters' transition to Volunteer Firefighter, a discussion was held, and it was the consensus of the Board that a Junior Firefighter in good standing should complete and submit a new application to the Board as a formality.
6. Assistant Chief Earnest reported that there will be a Live Burn on Saturday, July 15th, at 6:30 a.m. on Old Highway 87.
7. Safety Officer McDonald requested to discuss service awards at a future meeting.

11. EXECUTIVE SESSION:

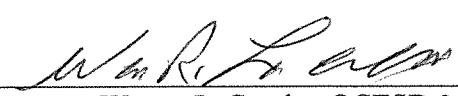
The Board of Directors declined to convene in a closed or executive session in accordance with the Texas Open Meetings Act.

Upon a motion made by Commissioner Drake, seconded by Commissioner Vincent, after a complete discussion, and with all Commissioners present voting aye, the Board approved the Volunteer Application for Marshall Braus, who is advancing from Junior Firefighter.

ADJOURN MEETING:

There being no further business, the meeting adjourned at 8:35 p.m.

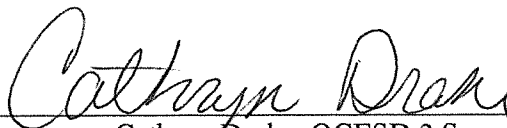
We, the undersigned, President, and Secretary of Orange County Emergency Services District No. 3, hereby certify that the foregoing is a true and correct record of the proceedings on the above date.



Wayne LaCombe, OCESD 3 President

8/8/23

Date



Cathryn Drake, OCESD 3 Secretary

8/2/23

Date