

Orange County Emergency Services District #3

District Meeting Minutes

P. O. Box 1474
Orange, TX 77631-1474

February 7, 2023

PRESENT: Cammie Vincent, Cathryn Drake, Wayne LaCombe, Robert Smith (partial)
GUESTS: Matt Manshack, Joey Earnest, Connor Aultman, Jeff Braus, Jeremy Nichols, Charles Powell, Tara Manshack, Terri Brzezinski, Elliot Barner (General Counsel)
Teleconference: Robert Smith (partial audio only)

1. CALL TO ORDER:

The meeting was called to order at 6:40 p.m. by Cammie Vincent. It was confirmed that the meeting's agenda was posted according to the law.

2. NOMINATIONS, Appointments and possible swearing in for vacant Board seat(s):

Applications were received from Jeremy Nichols, Jeffrey Braus and Charles Powell. Tabled to allow the Board time to review the applications.

3. NOMINATIONS and election of Officers: Tabled.

4. PRIOR MEETING MINUTES:

Motion made by Wayne, seconded by Cathryn, to approve the January 17, 2023, minutes as presented.
Motion carried.

5. FINANCIAL REPORT:

Motion made by Cammie, seconded by Cathryn, to accept the financial report as presented and read.
Motion carried.

6. PAYMENT OF BILLS:

- Motion made by Cammie, seconded by Wayne, to pay this month's bills of approximately \$8,294.73 plus personnel salaries and payroll taxes. Motion carried.
- Motion made by Cathryn, seconded by Cammie, to approve mileage, registration, and lodging reimbursement for the Annual Safe-D Conference attendees. Motion carried. Elliot Barner will email the Reimbursement Request Form.
- Motion made by Cammie, seconded by Cathryn, to have all commissioners be signatory on the checking account. Motion carried.

7. COMMITTEE REPORTS: None.

8. OLD BUSINESS:

- Compressor for the engine is on backorder.

9. NEW BUSINESS:

Discussion and possible action on the following:

- a. Apparatus Dedication: A plaque to dedicate the new tanker to Bobby Manshack in his honor. Motion made by Wayne, seconded by Cathryn, to put a plaque on the new tanker dedicated to Bobby Manshack. Motion carried.
- b. Access to District Office: District office key is available on request.

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- c. 501 Status Change: The 501 Sales Tax Exempt status was for the VFD which no longer exists and does not apply to OCESD3 as we are not a 501. OCESD3 is sales tax exempt as a government entity.
- d. Website and Email: The three new Commissioners will be assigned an OCESD3 email account. Cyber Security training discussed. Elliot Barner mentioned that the Commissioners are not required to take Cyber Security training. However, OCESD3 Personnel is required to take Cyber Security training.

10. REPORT FROM ESD PERSONNEL:

- There were 25 calls reported for the month of January {Exhibit 1}.
- Matt to reach out to NRG Cottonwood for payment status.
- The Rev Group stated the parts for the Ladder Truck are still on backorder. Performance Auto bypassed the A/C Compressor as a temporary fix.
- Some of the Engine's parts have arrived that are needed for the body damage repairs. Siddons-Martin will need about 5 days to make the repairs once all the parts are received. We should be receiving payment from Progressive Insurance Company (responsible person's insurance) to cover the cost of the repairs.

11. OPEN COMMENTS FROM VISITORS:

- Jeremy Nichols stated that he would like to make a donation to the department at a later date.

12. EXECUTIVE SESSION:

- a. Executive Closed Session: The Board recessed to go into closed session at 8:40 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.
- b. Executive Open Session: The Board returned to open session at 9:05 p.m.
- c. Vote on matters discussed in Executive Session, if any:"

None

13. ADJOURN MEETING:

There being no further business, the meeting adjourned at 9:06 p.m.


Commissioner
OCESD 3

3/13/23
Date


Commissioner
OCESD 3

3/13/23
Date

The next regular District Meeting is scheduled for Monday, March 13, 2023, at 6:30 p.m. at the Fire Station.

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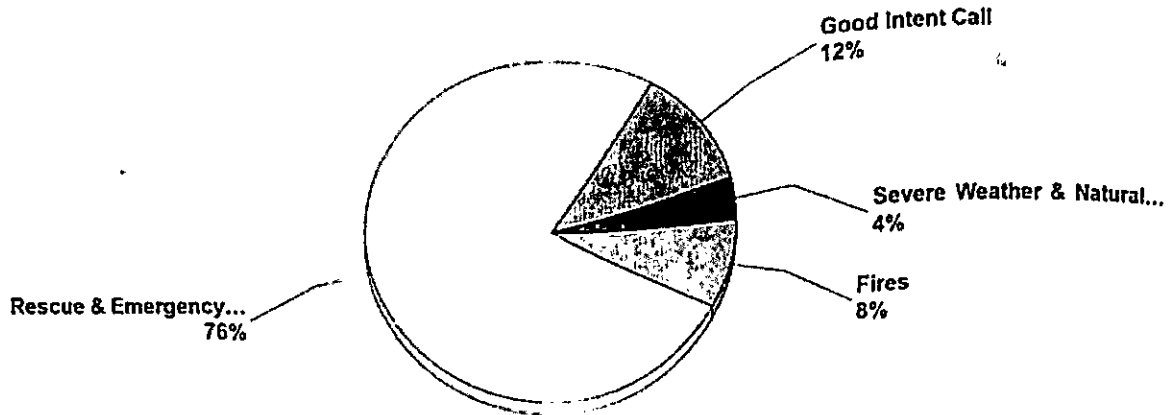


Orange, TX

This report was generated on 2/7/2023 5:40:10 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023



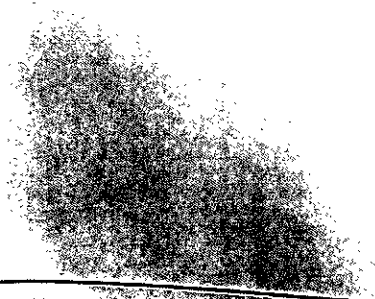
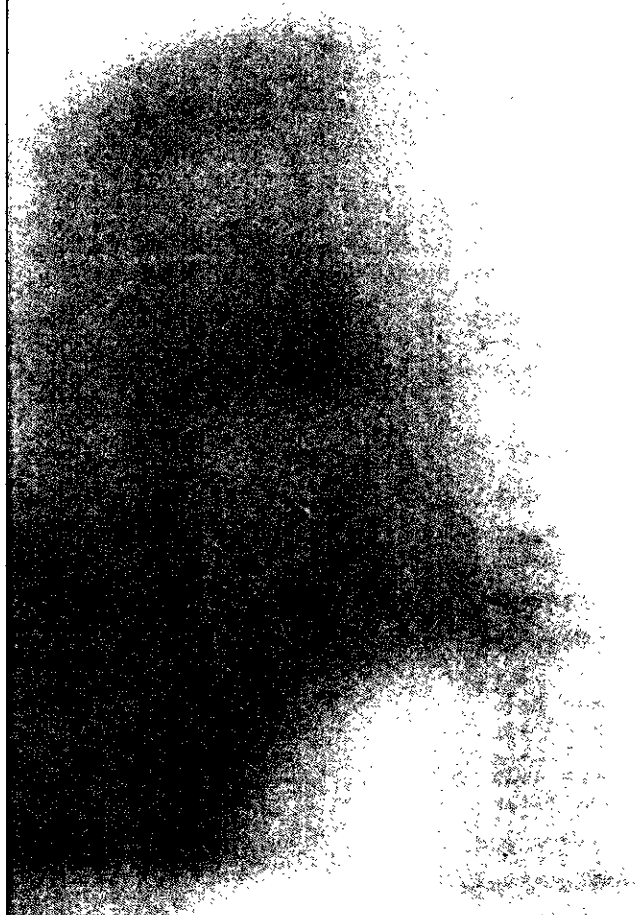
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	8%
Rescue & Emergency Medical Services	19	76%
Good Intent Call	3	12%
Severe Weather & Natural Disaster	1	4%
	25	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

EXHIBIT 1 (page 1 of 2)

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	8%
311 - Medical assist, assist EMS crew	18	72%
321 - EMS call, excluding vehicle accident with injury	1	4%
611 - Dispatched & cancelled en route	2	8%
651 - Smoke scare, odor of smoke	1	4%
813 - Wind storm, tornado/hurricane assessment	1	4%



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EXHIBIT 1 (page 2 of 2)