

# Orange County Emergency Services District #3

## District Meeting Minutes

P. O. Box 1474  
Orange, TX 77631-1474

*January 17, 2023*

**PRESENT:** Wayne LaCombe, Robert (Bobby) Smith, Wesley Journey, Cathryn (Cathy) Drake & Cammie Vincent

**GUESTS:** Matt Manshack, Joey Earnest, Connor Aultman, Rusty McDonald, Charles Powell, Chase Powell, Corina Alonso, Tara Manshack, Tommy Gunn (attorney), Judge Hershel Stagner, Jr. (Justice of the Peace Precinct 1) & Terri Brzezinski

**1. CALL TO ORDER:**

The meeting was called to order at 6:31 p.m.

**2. COMMISSIONER ELIGIBILITY REQUIREMENTS:**

Discussion held. Based on Government Code Title 5 Chapter 573 Cammie Vincent is eligible to serve and will be seated.

**3. SWEARING IN OF OFFICERS:**

Wayne LaCombe, Robert Smith and Wesley Journey signed the Statement of Elected/Appointed Officer forms. Judge Hershel Stagner, Jr. administered The State of Texas Oath of Office to Wayne LaCombe, Robert Smith and Wesley Journey. Cathryn Drake and Cammie Vincent provided their previously signed Statement of Elected/Appointed Officer forms and The State of Texas Oath of Office forms previously administered by Tommy Gunn, attorney.

**ELECTION OF OFFICERS:**

- President: Wesley Journey nominated Robert Smith for President. Robert Smith declined. Motion failed.
- President: Cammie Vincent nominated Wesley Journey for President. Seconded by Robert Smith. Motion carried.
- Vice President: Wesley Journey nominated Robert Smith for Vice President. Seconded by Cathryn Drake. Motion carried.
- Treasurer: Cathryn Drake nominated Cammie Vincent for Treasurer. Seconded by Robert Smith. Motion carried.
- Wesley Journey made a motion to combine the Secretary and the Treasurer positions. Seconded by Cathryn Drake. Motion carried.

**4. PRIOR MEETING MINUTES:**

Motion made by Cathryn Drake, seconded by, Cammie Vincent, to accept the minutes as presented from the previous meetings; December 12, 2022 & January 9, 2023. Motion carried.

**5. FINANCIAL REPORT:**

Motion made by Cammie Vincent, seconded by Robert Smith, to accept the financial report as presented. Motion carried.

**6. PAYMENT OF BILLS:**

Motion made by Cathryn Drake, seconded by Cammie Vincent, to pay this month's bills of approximately \$22,379.39 plus personnel salaries and payroll taxes. Motion carried.

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7. **COMMITTEE REPORTS:** None.

8. **OLD BUSINESS:**

- Tallman Cell Tower: Is still interested in installing a Verizon cell tower on the back corner of the property on the side of the pipeline. They will need about a 60 x 60 area. The representative offered a lease for \$700 a month and stated that the tower will greatly improve the station's internet and cell service. Discussion held. Additional research needed. Tabled until the next meeting.

9. **NEW BUSINESS:**

Discussion and possible action on the following:

- a. ESD State Reporting as per Texas Health and Safety Code: Reporting to be filed on the Safe-D website.
- b. Safe-D Conference: Attendance and Cost: Discussion held. Motion made by Cathryn Drake, seconded by Robert Smith, to reimburse the attendees for the conference registration and lodging cost. Motion carried.
- c. Sales Tax Exemption Certificates: Sales Tax Exempt Certificates were signed by Cammie and distributed to the board members attending the conference.
- d. Purchase of T-Shirts for Personnel: Discussion held. Motion made by Robert Smith, and seconded by Cathryn Drake, to purchase 80 t-shirts (2 per person) not to exceed \$1,500.00. Motion carried.
- e. Replacement of Cab Bushings on Both Brush Trucks: Motion made by Cammie Vincent, seconded by Cathryn Drake, to purchase aftermarket bushings for both brush trucks, not to exceed \$1,200.00. Motion carried.
- f. Department Members' Driving Engine Without a Class B License: Discussion held. Further information required. Tabled until the next meeting.

10. **REPORT FROM ESD PERSONNEL:**

- Matt Manshack reported that there were 41 calls for the month of December. There was a total of 516 incidents for 2022 {Exhibit 1}.
- Cottonwood invoice to be hand delivered to NRG Cottonwood.
- Rusty McDonald discussed the safety items notated at recent calls.

11. **OPEN COMMENTS FROM VISITORS:** None

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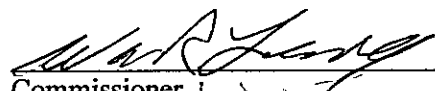
January 17, 2023

### 12. EXECUTIVE SESSION:

- a. Executive Closed Session: The Board recessed to go into closed session at 8:25 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.
- b. Executive Open Session: The Board returned to open session at 8:55 p.m.
- c. Vote on matters discussed in Executive Session, if any:
  - Motion made by Cammie Vincent, seconded by Cathryn Drake, to accept Tyler Roberts as a Career Firefighter. Motion carried.
  - Motion made by Robert Smith, seconded by Cammie Vincent, to accept Christian Meredith's application as a Volunteer Firefighter. Motion carried.

### 13. ADJOURN MEETING:

There being no further business, Robert Smith motioned to adjourn. Cathryn Drake seconded. Motion carried. The meeting adjourned at 9:00 p.m.

  
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Commissioner, J  
OCESD 3

2/7/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Commissioner, Secretary  
OCESD 3

2/7/23  
\_\_\_\_\_  
Date

### P.S.:

The next regular District Meeting is scheduled for Tuesday, February 7, 2023, at 6:30 p.m. at the Fire Station.

# Orange County Emergency Services District #3

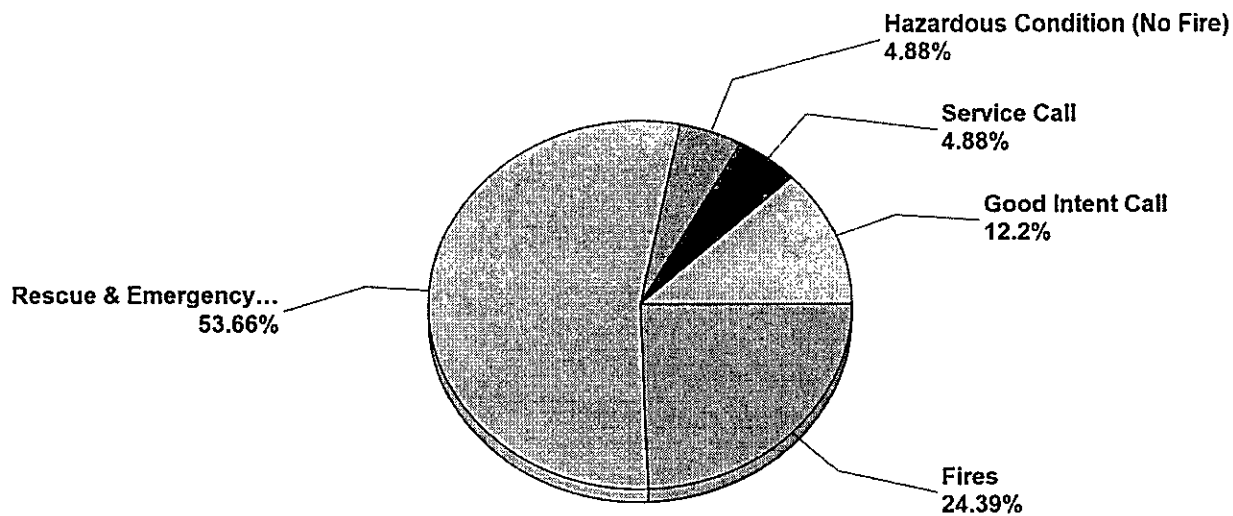


Orange, TX

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	24.39%
Rescue & Emergency Medical Service	22	53.66%
Hazardous Condition (No Fire)	2	4.88%
Service Call	2	4.88%
Good Intent Call	5	12.2%
<b>TOTAL</b>	<b>41</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**EXHIBIT 1** (page 1 of 4)



**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
100 - Fire, other	1	2.44%
111 - Building fire	4	9.76%
112 - Fires in structure other than in a building	1	2.44%
131 - Passenger vehicle fire	1	2.44%
143 - Grass fire	3	7.32%
311 - Medical assist, assist EMS crew	20	48.78%
321 - EMS call, excluding vehicle accident with injury	1	2.44%
322 - Motor vehicle accident with injuries	1	2.44%
424 - Carbon monoxide incident	1	2.44%
444 - Power line down	1	2.44%
553 - Public service	1	2.44%
561 - Unauthorized burning	1	2.44%
611 - Dispatched & cancelled en route	5	12.2%
<b>TOTAL INCIDENTS:</b>	<b>41</b>	<b>100%</b>

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**EXHIBIT 1 (page 2 of 4)**



# Orange County Emergency Services District #3

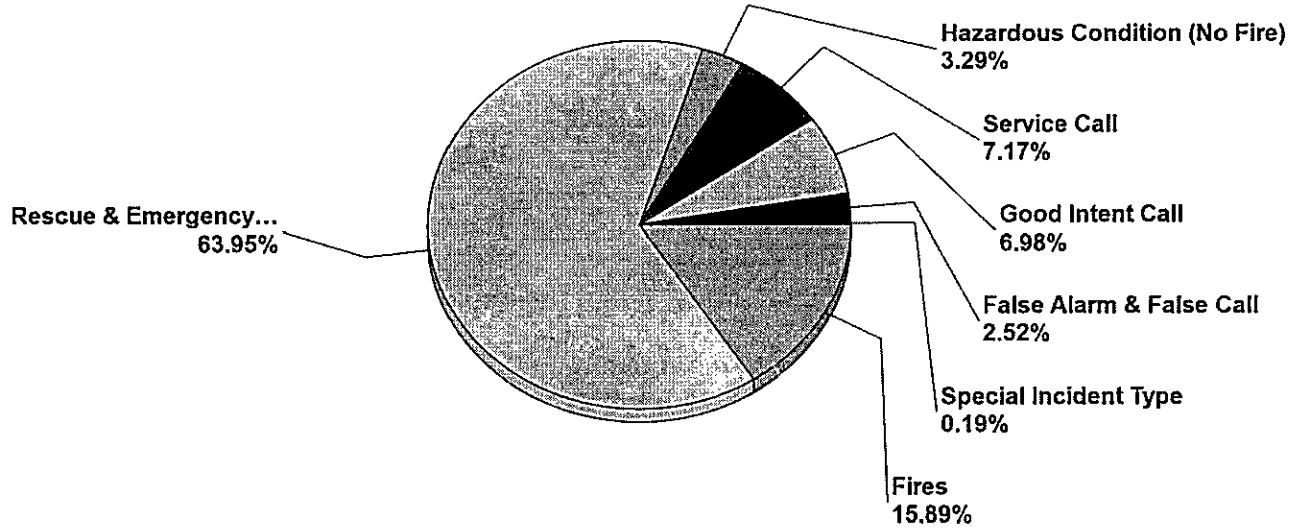


Orange, TX

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	82	15.89%
Rescue & Emergency Medical Service	330	63.95%
Hazardous Condition (No Fire)	17	3.29%
Service Call	37	7.17%
Good Intent Call	36	6.98%
False Alarm & False Call	13	2.52%
Special Incident Type	1	0.19%
<b>TOTAL</b>	<b>516</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**EXHIBIT 1** (page 3 of 4)



**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
100 - Fire, other	11	2.13%
111 - Building fire	27	5.23%
112 - Fires in structure other than in a building	1	0.19%
113 - Cooking fire, confined to container	1	0.19%
118 - Trash or rubbish fire, contained	3	0.58%
121 - Fire in mobile home used as fixed residence	1	0.19%
122 - Fire in motor home, camper, recreational vehicle	2	0.39%
131 - Passenger vehicle fire	3	0.58%
140 - Natural vegetation fire, other	1	0.19%
141 - Forest, woods or wildland fire	3	0.58%
142 - Brush or brush-and-grass mixture fire	10	1.94%
143 - Grass fire	13	2.52%
150 - Outside rubbish fire, other	1	0.19%
151 - Outside rubbish, trash or waste fire	4	0.78%
154 - Dumpster or other outside trash receptacle fire	1	0.19%
311 - Medical assist, assist EMS crew	288	55.81%
320 - Emergency medical service, other	1	0.19%
321 - EMS call, excluding vehicle accident with injury	18	3.49%
322 - Motor vehicle accident with injuries	7	1.36%
324 - Motor vehicle accident with no injuries.	15	2.91%
351 - Extrication of victim(s) from building/structure	1	0.19%
400 - Hazardous condition, other	2	0.39%
412 - Gas leak (natural gas or LPG)	3	0.58%
424 - Carbon monoxide incident	1	0.19%
440 - Electrical wiring/equipment problem, other	3	0.58%
444 - Power line down	3	0.58%
445 - Arcing, shorted electrical equipment	4	0.78%
480 - Attempted burning, illegal action, other	1	0.19%
531 - Smoke or odor removal	1	0.19%
542 - Animal rescue	1	0.19%
550 - Public service assistance, other	1	0.19%
553 - Public service	5	0.97%
554 - Assist invalid	9	1.74%
561 - Unauthorized burning	12	2.33%
571 - Cover assignment, standby, moveup	8	1.55%
600 - Good intent call, other	2	0.39%
611 - Dispatched & cancelled en route	27	5.23%
622 - No incident found on arrival at dispatch address	2	0.39%
651 - Smoke scare, odor of smoke	5	0.97%
700 - False alarm or false call, other	3	0.58%
711 - Municipal alarm system, malicious false alarm	1	0.19%
713 - Telephone, malicious false alarm	1	0.19%
733 - Smoke detector activation due to malfunction	1	0.19%
740 - Unintentional transmission of alarm, other	1	0.19%
744 - Detector activation, no fire - unintentional	6	1.16%
900 - Special type of incident, other	1	0.19%
<b>TOTAL INCIDENTS:</b>	<b>516</b>	<b>100%</b>

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**EXHIBIT 1 (page 4 of 4)**

