

Orange County Emergency Services District #3

District Meeting Minutes

P. O. Box 1474
Orange, TX 77631-1474

December 12, 2022

PRESENT: Wayne LaCombe, Charles Powell, Wesley Journeay & Cathryn Drake

GUESTS: Matt Manshack, Joey Earnest, Connor Aultman, Chase Powell, Rusty McDonald, Jerry Spikes, Cammie Vincent, Jeff Braus, Scott McDonald & Terri Brzezinski

1. CALL TO ORDER:

The meeting was called to order at 6:32 p.m.

2. PRIOR MEETING MINUTES:

Motion made by Wesley, seconded by Cathy, to accept the minutes as read from the previous meeting, November 14, 2022. Motion carried.

3. FINANCIAL REPORT:

Motion made by Wesley, seconded by Cathryn, to accept the financial report as presented and read. Motion carried.

4. PAYMENT OF BILLS:

Motion made by Wesley, seconded by Cathryn, to pay this month's bills of approximately \$12,252.29 plus personnel salaries and payroll taxes. Motion carried.

5. COMMITTEE REPORTS: None.

6. OLD BUSINESS:

- Remodel/Repairs...Ready for insulation. Received two quotes: \$2,100.00 & \$3,500.00. Moving forward with the \$2,100.00 spray foam quote from S&B.
- Driver's license laws and regulations discussed. Adjustments to SOP/SOG regarding driver's license class requirements will be updated by Matt.
- Tallman Cell Tower: Matt reported that RCN Technology stated that if the tower is about 300 feet from the building, we should have a good cell signal. He also recommended we request one of the antennas to be pointed at the building to ensure signal strength.

7. NEW BUSINESS:

Discussion and possible action on the following:

- a. 2021-2022 Audit Engagement Letter: Discussion held. Motion made by Charles, seconded by Wesley, to accept and sign the Engagement letter as presented. Motion carried.
- b. Purchase of New AED's: Discussion held. Motion made by Charles, seconded by Wesley, to purchase two new AEDs as stated on the quote from Stryker {Exhibit 1} and two additional pads, not-to-exceed \$6,600.00. Motion carried.

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- c. Safe-D Conference: Attendance and Cost: Discussion held. Preliminary attendance is Cathryn & Wayne. Motion made by Charles, seconded by Wesley, to table this item until next month to allow the new incoming board members an opportunity to attend. Motion carried.
- d. Department Safety Officer Position: Discussion held. Rusty McDonald presented The Incident Safety Officer (ISO) Roles and Responsibilities {Exhibit 2} as per requirements as governed by NFPA 1521. Motion made by Charles, seconded by Wesley, to accept Rusty McDonald as the Department Safety Officer as presented. Motion carried.

Motion made by Wesley, seconded by Charles, to approve \$900.00 (plus shipping) for the purchase of the necessary gear. Motion carried.

- e. Department Members' Driving Engine Without a Class B License: Discussion held as to Fire Department Volunteer driving the Engine on a call-out without a Class B license. Further information required. Tabled.

8. REPORT FROM ESD PERSONNEL:

- Matt reported that there were 32 calls for the month of November {Exhibit 3}.
- Engine parts are in. Shop needs about 5 days to make the repairs. Cost is being paid by their insurance, Progressive.
- Training burn went well. Outstanding training. Joined by other departments. Instructors taught good knowledge. Overall successful training.
- Christmas party was a roaring success and enjoyed by all who attended. Firefighter of the Year was awarded to Jerry Sikes. Junior Firefighter of the Year was awarded to Chase Powell.

9. OPEN COMMENTS FROM VISITORS:

- EMS firefighter conference. Highly recommended. Several changes have been made on the firefighter side. Good Samaritan Law discussed as well as recruiting and retaining good volunteers.

10. EXECUTIVE SESSION:

- a. Executive Closed Session: The Board recessed to go into closed session at 7:52 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.
- b. Executive Open Session: The Board returned to open session at 7:59 p.m.
- c. Vote on matters discussed in Executive Session, if any:"

Application received from Richard Davis for a Career Firefighter

Motion made by Wesley, seconded by Charles, to re-activate Richard Davis as a Career Firefighter.
Motion Carried.

Orange County Emergency Services District #3

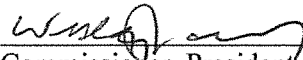
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11. ADJOURN MEETING:


There being no further business, Charles motioned to adjourn, Wesley seconded. Motion carried. The meeting adjourned at 8:00 p.m.



Commissioner, President
OCESD 3

1-17-2023

Date



Commissioner, Secretary
OCESD 3

Date

P.S.:

The next regular District Meeting is scheduled for Monday, January 9, 2023, at 6:30 p.m. at the Fire Station.



Little Cypres Vol FD LP1000 5.4.22

Quote Number: 10622042

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: LITTLE CYPRESS VOLNTR FIRE DEPT

Rep: Christopher Shannon

Attn: Matt Manshack

Email: chris.shannon@stryker.com

matt@ocesd3.net

Phone Number: (337) 380-4850

(409) 554-9313

Mobile: (337) 380-4850

Quote Date: 12/12/2022

Expiration Date: 12/30/2022

Delivery Address

End User - Shipping - Billing

Bill To Account

Name: LITTLE CYPRESS VOLNTR FIRE DEPT

Name: LITTLE CYPRESS VOLNTR FIRE DEPT

Name: LITTLE CYPRESS VOLNTR FIRE DEPT

Account #: 1517701

Account #: 1517701

Account #: 1517702

Address: 8465 STATE HIGHWAY 87 N
ORANGE
Texas 77632

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ORANGE
Texas 77632

Address: PO BOX 1474
ORANGE
Texas 77631-1474

Equipment Products:

#	Product	Description	Qty	List Price	Sell Price	Total
1.0	99425-000023	LIFEPAK 1000 Graphical Display - includes one non-rechargeable battery, one carrying case w/ shoulder strap, two pair QUIK-COMBO REDI-PAK electrodes and Ship Kit	2	\$3,124.00	\$2,967.80	\$5,935.60
2.0	41425-000034	Ship Kit - Literature, LP1000, W RCHG, English	2	\$0.00	\$0.00	\$0.00
Equipment Total:						\$5,935.60

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$74.20
Grand Total:	\$6,009.80

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

EXHIBIT 1



Paul M. (Rusty) McDonald
lam.rusty@yahoo.com
(409) 330-3675

To the OCESD #3 Board,

The following contains my proposal to provide services to the organization which best suits me in my abilities to serve the Community of Little Cypress as well as others through our Mutual Aid agreements. I, Paul M. (Rusty) McDonald, will fill the role of "Incident Safety Officer" as an appointed OCESD #3 representative. I will serve a two-year term and undergo a re-evaluation for each recurring term if continuously appointed. I will deliver a monthly report to the Board as needed regarding responses that meet the criteria for having an active ISO. I will also advise the board on the required training needed and advise of the status to completion. The Incident Safety Officer (ISO) is governed by NFPA 1521, and I summarized the Roles and Responsibilities for your review below.

OCESD #3 Incident Safety Officer Roles and Responsibilities

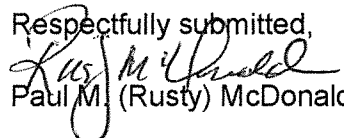
- 1) Three Main objectives of a District ISO are:
 - a) Health and Safety
 - i) To ensure the Blood Borne Pathogens program is in compliance
 - ii) To manage the accident prevention program
 - iii) To review the Apparatus and Equipment for specification compliance
 - iv) To ensure firefighter safety and health issues are addressed
 - b) Incident Safety
 - i) To monitor conditions, activities, and operations to determine if they fall within the guidelines of Fire Department risk management plan.
 - ii) To ensure the Incident Commander (Fire Chief, Etc..) establishes a rehabilitation area during emergency incidents that require such due to their severity.
 - iii) To monitor the scene and report status of conditions, hazards, and risks to the IC if conditions are not imminently dangerous to the firefighter. Conditions may require immediate direction to the firefighter(s) to prevent injury or death.
 - iv) To ensure the department accountability system is utilized.



Paul M. (Rusty) McDonald
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- v) To ensure the establishment of safety zones, collapse zones, medical zones, designated areas, and hot zones related to all non-hazardous materials incidents and communicate them to all fire department personnel.
 - vi) To evaluate Motor Vehicle incidents related to personnel traffic hazards and apparatus placement. Advise the IC of hazards and corrective actions if needed.
 - vii) To evaluate and consult with the IC about concerns of smoke and fire conditions with the potential for flashover, backdraft, blowup, or other events that could pose a threat to firefighter teams.
 - viii) To monitor accessibility of entry and egress of a structure that could affect the safety of interior firefighter teams.
- c) Hazardous Materials Incident Safety
- i) Requires continuing education training in strategic and tactical planning on risk assessment and personnel safety. (I will assist with finding training and keeping cost at a minimum)
 - ii) To ensure that each Hazardous Materials response conducts a safety briefing including an action plan for the event.
 - iii) To ensure that hot, warm, decontamination, and other zone designations are clearly marked and communicated to all personnel.
 - iv) To meet with the IC to determine accountability, or rapid intervention needs for long term operations.
 - v) To ensure that food, hygiene facilities, and any other special needs are provided for personnel.

Thank you for your time and consideration regarding my proposal for the OCESD #3 Incident Safety Officer. I will be happy to answer any questions you may have.

Respectfully submitted,

Paul M. (Rusty) McDonald



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lam.rusty@yahoo.com
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Needed Safety Equipment:

The following items will be used in place of the standard Structural firefighter's ensemble which has an estimated cost of ~\$3700.00.

- 1) Outerwear Response 3 in 1 parka with removeable liner/fleece. Hi-vis green with safety reflective stripping. \$445.00
- 2) Outerwear Pro Dry duty rain pants. Hi-vis green with safety reflective stripping. \$80.00.
- 3) HAIX 8" Airpower XR2 waterproof boot 8.5 wide. \$369.00.

Total estimated gear costs are - \$894.00

All items are quoted from "thefirestore.com" and "galls.com".

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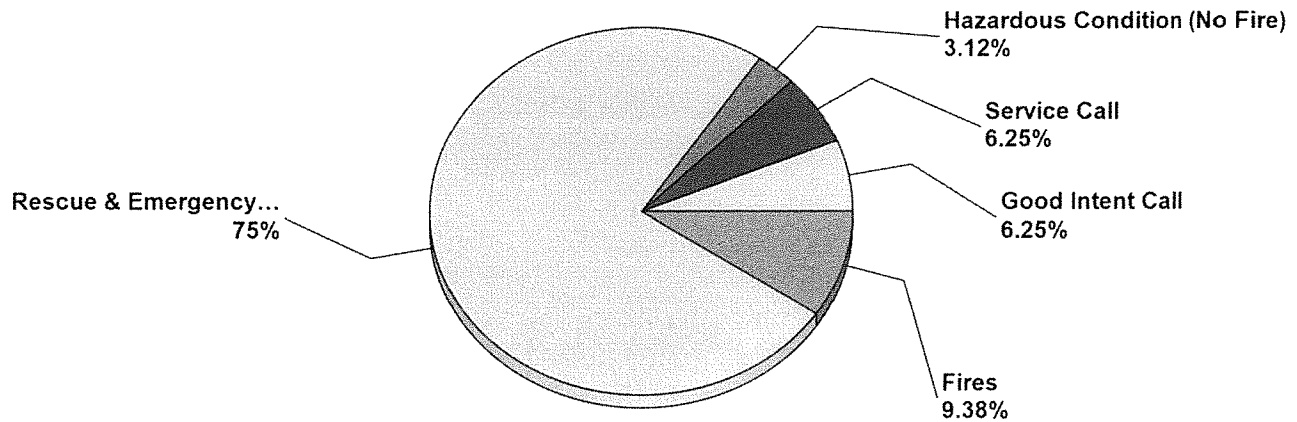


Orange, TX

This report was generated on 12/12/2022 5:39:32 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2022 | End Date: 11/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	9.38%
Rescue & Emergency Medical Service	24	75%
Hazardous Condition (No Fire)	1	3.12%
Service Call	2	6.25%
Good Intent Call	2	6.25%
TOTAL	32	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

EXHIBIT 3 (page 1 of 2)



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	3.12%
111 - Building fire	1	3.12%
131 - Passenger vehicle fire	1	3.12%
311 - Medical assist, assist EMS crew	24	75%
400 - Hazardous condition, other	1	3.12%
553 - Public service	1	3.12%
554 - Assist invalid	1	3.12%
611 - Dispatched & cancelled en route	2	6.25%
TOTAL INCIDENTS:	32	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

EXHIBIT 3 (page 2 of 2)

