

# Orange County Emergency Services District #3

## District Meeting Minutes

P. O. Box 1474

Orange, TX 77631-1474

August 8, 2022

**PRESENT:** Wayne LaCombe, Chris Jagneaux, Wesley Journeay, Cathryn Drake & Charles Powell

**GUESTS:** Matt Manshack, Joey Earnest, Connor Aultman, Corina Alonso, Sherri Scheffer (Auditor/CPA) & Terri Brzezinski

### 1. CALL TO ORDER:

The meeting was called to order at 6:31p.m.

### 2. PRIOR MEETING MINUTES:

Motion made by Wesley, seconded by Chris, to accept the minutes from the previous district meeting.  
Motion carried.

### 3. FINANCIAL REPORT:

Motion made by Chris, seconded by Wesley, to accept the financial report as presented. Motion carried.

### 4. PAYMENT OF BILLS:

Motion made by Chris, seconded by Charles, to pay this month's bills of approximately \$17,414.41 plus personnel salaries and payroll taxes. IRS is cleared for payment upon validation. Motion carried.

### 5. EXECUTIVE SESSION {1 of 2}:

a. Executive Closed Session: The Board recessed to go into closed session at 6:45 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.

b. Executive Open Session: The Board returned to open session at 7:25 p.m.

Vote on matters discussed in Executive Session, if any: None

### 6. COMMITTEE REPORTS:

- NRG Cottonwood Contract/Collections: Waiting on Charles Carrol Environmental Safety at NRG to finalize. He is currently out ill with COVID. Once contract is signed, and payment is received, services will be continued.
- Ladder Truck Sale: Waiting on Siddons-Martin to complete repairs. Should be complete by the time the buyer (Monterey VFD) arrives in two weeks. They will be bringing a cashier's check and be taking possession of the ladder truck.
- Pierce Tanker Purchase: Still waiting on parts to complete final build-out. We should be able to take delivery after September 13th.

### 7. OLD BUSINESS:

- None

### 8. NEW BUSINESS:

a. 2020/2021 FY Audit Report Presentation by Sherri Scheffer, CPA: Audited Financial Statement for fiscal year-end September 31, 2021, presented by Sherri. Discussion held. Motion made by Charles, seconded by Wesley, to accept the Audited Financial Statement for FY 2021 as presented financial report as presented. Motion carried.

b. Tire Purchase for Brush Truck 38: Tires need replacing. Motion made by Chris, seconded by Wesley, to purchase new tires NTE \$1,800.00. Motion carried.

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- c. Purchase of Fire Hose: Sharp testing results show that additional hoses are needed. Motion made by Charles, seconded by Chris, to purchase the necessary hoses NTE \$6,000.00. Motion carried.
- d. Purpose for the 1988 Pierce Engine: Old engine that cannot be kept in service. Discussion held on selling. Has new tires, but since it's at the end of its life, the value is minimal. Tabled until next meeting while gathering additional information.
- e. Replacing the A/C at Station 1:
  - North Side (meeting room) central A/C unit is not keeping up. The window unit helps, but a new unit is needed. Suggested to budget in 22/23 FY.
  - South Side central A/C (by bunk unit) was leaking and caused water damage. The A/C replacement is estimated at \$2500.00. The repairs to the sheetrock and building are estimated at \$5,500.00. Additional bids are being requested. Motion made by Charles, seconded by Cathryn, to make repairs, Not-To-Exceed \$8,500.00, to the South Side pending obtaining 1 more bid, Motion carried.
- f. Personnel Evaluations & Salaries: Tabled.
- g. Orange County Tax Assessor-Collector ABC Debt Schedule: Property tax fund balance stating our debt levy for FY 22/23. Motion made by Charles, seconded by Wesley, to accept the ABC Debt Schedule as completed. Motion carried.
- h. Orange County Tax Assessor-Collector 2022 Tax Rate Adoption: Discussion held to increase the tax rate which is currently at \$.06/per \$100 valuation. Tabled.
- i. Texas Comptroller Sales Tax Overpayment: Concern expressed as to how to protect the ESD as this is not the first time the Comptroller has overpaid and mandated a payback payment plan. Motion made by Charles, seconded by Wesley, to select option #3 with a 24-month pay back option. Opposed by Chris. Motion carried.

### 9. REPORT FROM ESD PERSONNEL:

- Matt reported that there were 36 incidents for the month of June.

### 10. OPEN COMMENTS FROM VISITORS:

- Corina (and Cathryn) contacted and consulted with Attorney (Elliott) for clarification to determine if anyone can be a board member and a fire fighter (run calls). Per Corina, the attorney stated that you cannot be a board member and a volunteer or paid personnel. Charles is researching with the Attorney General.

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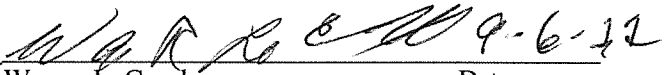
*August 8, 2022*

### 11. EXECUTIVE SESSION {2 of 2}:

- a. Executive Closed Session: The Board recessed to go into closed session at 9:15 p.m. to discuss personnel matters and legal issues pursuant to Chapter 551.071 of the Texas Government Code.
- b. Executive Open Session: The Board returned to open session at 10:10 p.m.
- c. Vote on matters discussed in Executive Session, if any:"
  - a. Motion made by Chris, seconded by Wesley, to accept the Volunteer Applications from Matthew Brown and Ryan Burns. Motion carried.
  - b. Motion made by Wayne to suspend Matt for 60 days for being non-compliant for maintaining certifications. Motion failed for lack of a second motion. Matt assured the board that he will bring his certifications to compliance within a few weeks.

### 12. ADJOURN MEETING:

There being no further business, Wayne motioned to adjourn. Chris seconded. Motion carried. The meeting adjourned at 10:15 p.m.

  
Wayne LaCombe \_\_\_\_\_ Date  
President, OCESD 3

**P.S.:** The next regular District Meeting is scheduled for Tuesday, September 6, 2022 at 6:30 p.m. at the Fire Station.