

Orange County Emergency Services District #3

District Meeting Minutes

P. O. Box 1474

Orange, TX 77631-1474

October 18, 2021

PRESENT: Wayne LaCombe

GUESTS: Matt Manshack, Terri Brzezinski, Joey Earnest, Connor Aultman, Charles Powell, Cathryn Drake & Wesley Journeay

VIA TELECOM: Jason Gengo

The District Meeting was called to order at 6:35 p.m. Motion was made by Wayne to accept the Minutes from the previous District Meeting. Jason seconded. Motion carried. The financial report was read. Jason motioned to accept the financial report. Wayne seconded. Motion carried.

PAYMENT OF BILLS: There are approximately \$21,372.02 in bills this month plus personnel salaries and payroll taxes. Jason motioned to pay the bills. Wayne seconded. Motion carried.

COMMITTEE REPORTS:

No committee reports.

OLD BUSINESS:

New Fire Station – Tabled. Wayne contacted the Architect and Engineer requesting the project be placed on hold until further notice.

New F250 Truck – Still waiting for delivery information.

TML 2021/2022 Insurance Review – Another meeting with TML representative to be set-up for further review.

EMR Class – Joey and Connor are scheduling the test online.

NRG Cottonwood Contract – Still pending NRG contact to resolve the contract renewal and past due invoices. NRG Cottonwood continues to perform radio checks. Fire extinguisher training discussion held and tabled for the next district meeting.

Front Driveway Cracked Slab Repairs (by manhole) – Tabled.

NEW BUSINESS:

- a. Board of Commissioners Appointment Applications – Charles Powell submitted an Application for an Appointment to the Board of Commissioners. Jason motioned to accept Charles Powell's application. Wayne seconded. Motion carried.
- b. Administration of Oaths of Office, Execution of Affidavits of Commissioner and Statements of Appointed/Elected Officer – Statement of Elected/Appointed Officer accepted from Charles Powell and the State of Texas Oath of Office signed, sworn and scribed by Wayne.
- c. Election of Officers – Tabled.

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- d. Personnel Matters – Tabled.
- e. Fire Station Maintenance Services and Generator Thermostat Repair –
- Septic tank maintenance/service/clean-out required. Estimated cost \$300.00 - \$400.00. Jason motioned to proceed with the necessary service/maintenance NTE \$400.00. Wayne seconded. Motion carried.
 - Mechanic scheduled to investigate the generator thermostat housing.
 - Brush truck item hanging down scheduled to be repaired by Joey.
 - The room next to the A/C incurred water damage due to the A/C malfunction. The room has mold and mildew and needs repair. Material cost for the repairs is an estimated \$700.00. Joey will perform the repairs. Jason motioned for the purchase of material and repairs be performed NTE \$700.00. Wayne seconded. Motion carried.
- f. Bunker Gear Purchase – Matt requested to switch vendors for the necessary gear as the existing vendor is unable to deliver in a timely manner. The new vendor will loan any necessary gear until the new gear order arrives. Jason motioned to purchase 5 sets of gear at an estimated cost of \$3,500.00 each and boots, hoods & gloves at an estimated cost of \$3,000.00 NTE \$20,000.00. Wayne seconded. Motion carried.
- g. Pressure Washer and Leaf Blower Requested for the Fire Station – Jason motioned to purchase a pressure washer, estimated cost \$169.00, and a leaf blower, estimated cost \$150.00 for the fire station NTE \$320.00. Wayne seconded. Motion carried.
- h. 2021/2022 Fiscal Year Budget Adoption – 2021/2021 FY budget presented. Discussion held. Wayne motioned to adopt and approve the 2021/2022 FY budget. Jason seconded. Motion carried.

REPORT FROM ESD PERSONNEL:

- Joey installed 2 new lights in the back. Another light will be installed soon.
- Accountability badges, \$15.00 each & miscellaneous supplies requested. Estimated cost \$150.00. To be discussed at the next district meeting.

COMMENTS FROM VISITORS: No comments.

EXECUTIVE CLOSED SESSION: No closed session.

There being no further business, Wayne motioned to adjourn. Jason seconded. Motion carried. The meeting adjourned at 7:20 p.m.



Wayne LaCombe
President, OCESD #3

P.S.:

- The next regular District Meeting will be Monday, November 8th at 6:30 p.m. at the Fire Station.